



**PORT OF WOODLAND
Meeting Minutes
January 5, 2023**

At Port of Woodland Commission Room, 1608 Guild Road, Woodland, WA. Those wishing to participate in the Commission meeting via Zoom through ID Room: 237-755-8282 and password 642020 or call 1-669-900-6833 and use the same ID room and Password. Public wishing to provide public comment to items on or off the agenda may do so via email to jkeene@portofwoodland.com by 8:00 AM of the day of the Commission Meeting. Those comments will be read into the record.

CALL TO ORDER

President Wile called the meeting to order at 9:00 AM

Roll Call:	President	Robert Wile
	Secretary	Paul Cline
	Commissioner	Robert D. Rich
	Executive Director	Jennifer Wray-Keene
	Port Auditor	Carol Moore – Excused Absence
	Office Manager	Debbie Karlsson

OPENING REMARKS

A. Pledge of Allegiance

B. Approval of Agenda

**Commissioner Rich made a motion to approve the agenda as amended.
Secretary Cline seconded the motion.**

Vote was unanimous. The motion was carried.

PUBLIC COMMENT

A. Items ON the agenda

None

B. Items NOT ON the agenda

None

MINUTES

A. December 15, 2022 Regular Meeting

Commissioner Rich made a motion to approve the minutes of the December 15, 2022 regular meeting as reviewed. Secretary Cline seconded the motion.

Discussion: No changes to the minutes.

Vote was unanimous. The motion was carried.

B. December 21, 2022 Special Meeting

Commissioner Rich made a motion to approve the minutes of the December 21, 2022 special meeting as reviewed. Secretary Cline seconded the motion.

Discussion: No changes to the minutes.

Vote was unanimous. The motion was carried.

EXECUTIVE SESSION RCW 42.30.110 (1)(i) LITIGATION

At 9:02 AM President Wile recesses the regular meeting to go into executive session. Executive session will last 15 minutes until 9:18 AM – no action will be taken. The Commission invites Executive Director Wray-Keene.

At 9:18 AM President Wile re-convenes the regular meeting and announced additional time of 10 minutes needed – no action will be taken.

At 9:18 AM President Wile recesses the regular meeting to go into the executive session.

At 9:28 AM President Wile re-convenes the regular meeting; no action was taken during the executive session.

Note: Secretary Cline stated that Executive Director Wray-Keene proceeded as directed at December 15, 2022 meeting with communication and documentation with Tapani, Inc. regarding rejected change orders.

ACTION ITEMS

A. Rose Way Industrial Park Change Order 21

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 21. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

B. Rose Way Industrial Park Change Order 22

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 22. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

C. Rose Way Industrial Park Change Order 23

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 23. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

D. Rose Way Industrial Park Change Order 24

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 24. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

E. Rose Way Industrial Park Change Order 25

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 25. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

F. Rose Way Industrial Park Change Order 26

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 26. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

G. Rose Way Industrial Park Change Order 27

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 27. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

H. Rose Way Industrial Park Change Order 28

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 28. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

I. Rose Way Industrial Park Change Order 29

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 29. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

J. Rose Way Industrial Park Change Order 30

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 30. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

K. Rose Way Industrial Park Change Order 31

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 31. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

L. Rose Way Industrial Park Change Order 32

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 32. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

M. Rose Way Industrial Park Change Order 33

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 33. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

N. Rose Way Industrial Park Change Order 34

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 34. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

O. Rose Way Industrial Park Change Order 35

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 35. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

P. Rose Way Industrial Park Change Order 36

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 36. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

Q. Rose Way Industrial Park Change Order 37

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 37. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

R. Rose Way Industrial Park Change Order 38

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 38. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

S. Rose Way Industrial Park Change Order 39

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 39. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

T. Rose Way Industrial Park Change Order 40

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 40. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

U. Rose Way Industrial Park Change Order 41

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 41. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

V. Rose Way Industrial Park Change Order 42

Secretary Cline made a motion to approve Rose Way Industrial Park Change Order 42. Commissioner Rich seconded the motion.

Discussion: No changes to the motion.

Vote was unanimous. The motion was carried.

UNFINISHED BUSINESS

A. 2023 Calendar

Executive Director Wray-Keen update the commissioners with the Mission to Washington DC having been moved to March 19-24, 2023, the 2nd March meeting will be moved back to March 16, 2023.

NEW BUSINESS

None

UPCOMING MEETINGS

January 21, 2023 – Woodland Chamber of Commerce Annual Banquet @ Lewis River Golf Course

January 23, 2023 – WPPA Regional Meeting @ Port of Kalama 3-5 PM

February 2, 2023 – WPPA Port Day @ Olympia

March 19-24, 2023 – Mission to Washington DC - PNWA

May 17-19, 2023 – WPPA Spring Conference

EXECUTIVE DIRECTOR REPORT

Executive Director Wray-Keene update the commissioners on the following matters –

- Expecting to have 3 projects for commissioners to award at February 3rd meeting. One of which is for Rose Way Industrial Park Buildings 1 & 2 which is currently pending City of Woodland's third-party reviewer.
- Current Broadband status and information on funding and potential providers moving forward. The Port will be submitting for additional funding for cost overruns, additional addresses within the project area and new sections of a total of over 200 homes.
- Legal working on various deeds for infrastructure in Centennial Industrial Park to the Centennial Industrial Park Owners Association and City of Woodland, ponds in Schurman Way to the Schurman Way Industrial Park Owners Association and the Rose Way road infrastructure to the City of Woodland.

COMMISSIONERS REPORTS

All commissioners gave information of positive comment by tenants when dropping off Holiday Gifts, specifically for Executive Director Wray-Keene and Maintenance Jeremiah Landels.

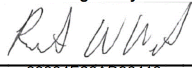
ADJOURNMENT

Secretary Cline made a motion to adjourn. Commissioner Rich seconded the motion.

Vote was unanimous. The motion was carried.

President Wile declared the Regular Meeting adjourned at 10:23 AM.

WOODLAND PORT COMMISSION

DocuSigned by:

33384E26AD96413...
Robert Wile, President

DocuSigned by:

60EE4021E280410...
Paul Cline, Secretary

DocuSigned by:

4639C486455E418...
Robert D. Rich, Commissioner