



**PORT OF WOODLAND
Meeting Minutes
November 3, 2022**

At Port of Woodland Commission Room, 1608 Guild Road, Woodland, Washington. Those wishing to participate in the Commission meeting via Zoom through ID Room: 237-755-8282 and password 642020 or call 1-669-900-6833 and use the same ID room and password. Public wishing to provide public comment to items on or off the agenda may do so via email to jkeene@portofwoodland.com by 8:00 A.M. of the day of the Commission Meeting. These comments will be read into the record.

CALL TO ORDER

President Wile called the meeting to order at 9:00 A.M.

Roll Call:	President	Robert Wile
	Secretary	Paul Cline
	Commissioner	Robert D. Rich
	Executive Director	Jennifer Wray-Keene
	Port Auditor	Carol Moore – Excused Absence
	Admin Assistant	Debbie Karlsson

OPENING REMARKS

A. Pledge of Allegiance

B. Approval of Agenda

Secretary Cline added Rose Way Industrial Park Building 1 and 2 to Unfinished Business on agenda.

Commissioner Rich made a motion to approve the agenda as amended. Secretary Cline seconded the motion.

Vote was unanimous. The motion was carried.

PUBLIC COMMENT

A. Items ON the agenda

None

B. Items NOT ON the agenda

None

PUBLIC HEARING
2023 Final Budget

At 9:01 A.M. President Wile entered into public hearing for 2023 Final Budget.

Executive Director Wray-Keene reviewed with commissioners proposed 2023 Final Budget. Adjustments will be made and presented to commissioners for final approval at November 17, 2022 meeting.

No public comment.

At 9:13 A.M. President Wile re-convenes the regular meeting.

PUBLIC HEARING
Comprehensive Scheme of Harbor Improvements Amendment

At 9:13 A.M. President Wile entered into public hearing for Comprehensive Scheme of Harbor Improvements Amendment.

Executive Director Wray-Keene reviewed with commissioners changes made to Comprehensive Scheme of Harbor Improvements Amendment including layout, restructure, updating and revisions.

No public comment.

At 9:39 A.M. President Wile re-convenes the regular meeting.

MINUTES
A. October 18, 2022, Regular Meeting

Secretary Cline made a motion to approve minutes of the October 18, 2022 regular meeting as reviewed. Commissioner Rich seconded the motion.

Discussion: No changes to the minutes.

Vote was unanimous. The motion was carried.

ACTION ITEMS

None

UNFINISHED BUSINESS

A. Rose Way Industrial Park Building 1 and 2

Carl Johansson with Johansson Wing Architects, PC and Jared Fischer with Waypoint Engineering, Inc reviewed with commissioners history of months spent working on release of permit to proceed with Rose Way Industrial Park Buildings 1 and 2. Recommendation for proceeding was given to commissioners Johansson, Fischer and Executive Director Wray-Keene.

NEW BUSINESS

None

UPCOMING MEETINGS

November 11 – Edge Pro Shop Ribbon Cutting – 1387 Down River Drive Suite A/B

December 7-9 – WPPA Annual Meeting at Hotel Murano – Tacoma, WA

February 2, 2023 – WPPA Port day in Olympia, WA

March 12-16, 2023 – PNWA – Mission to Washington DC

May 17-19, 2023 – WPPA Spring Conference – Spokane, WA

EXECUTIVE DIRECTOR/COMMISSIONERS REPORTS

Executive Director Wray-Keene gave commissioners update on the following –

- Advanced Composites Services Inc at 1391
- Dark Fiber update on Phase 1 and Phase 2
- Status of work being done with Gibbs and Olson for Rose Way Industrial Park project
- Informed commissioners of attorney Larry Costich plans of retirement

ADJOURNMENT

Secretary Cline made a motion to adjourn. Commissioner Rich seconded the motion.

Vote was unanimous. The motion was carried.

President Wile declared the Regular Meeting adjourned at 10:57 AM.

WOODLAND PORT COMMISSION

DocuSigned by:

Robert Wile

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Robert Wile, President

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Paul Cline

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Paul Cline, Secretary

DocuSigned by:

Robert D. Rich

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Robert D. Rich, Commissioner