



**PORT OF WOODLAND
Meeting Minutes
October 18, 2022**

At Port of Woodland Commission Room, 1608 Guild Road, Woodland, Washington. Those wishing to participate in the Commission meeting via Zoom through ID Room: 237-755-8282 and password 642020 or call 1-669-900-6833 and use the same ID room and password. Public wishing to provide public comment to items on or off the agenda may do so via email to jkeene@portofwoodland.com by 8:00 A.M. of the day of the Commission Meeting. These comments will be read into the record.

CALL TO ORDER

President Wile called the meeting to order at 9:00 A.M.

Roll Call:	President	Robert Wile
	Secretary	Paul Cline
	Commissioner	Robert D. Rich
	Executive Director	Jennifer Wray-Keene– Via Zoom
	Port Auditor	Carol Moore
	Admin Assistant	Debbie Karlsson

OPENING REMARKS

A. Pledge of Allegiance

B. Approval of Agenda

**Commissioner Rich made a motion to approve the agenda as presented.
Secretary Cline seconded the motion.**

Vote was unanimous. The motion was carried.

PUBLIC COMMENT

A. Items ON the agenda

None

B. Items NOT ON the agenda

None

MINUTES

A. October 4, 2022, Regular Meeting

Secretary Cline made a motion to approve minutes of the October 4, 2022 regular meeting as reviewed. Commissioner Rich seconded the motion.

Discussion: No changes to the minutes.

Vote was unanimous. The motion was carried.

FINANCIAL REPORT

A. Approval of Port's Financial Report

Secretary Cline made a motion to approve the Port's Financial Report. Commissioner Rich seconded the motion.

Discussion: No changes to the financial report.

Vote was unanimous. The motion was carried.

B. Approval of vouchers, warrants and electronic payments

Secretary Cline made a motion to approve vouchers and warrants payments 20278 through 20319 in the amount of \$376,968.73. Commissioner Rich seconded the motion.

Discussion: No Changes to the vouchers, warrants and electronic payments.

Vote was unanimous. The motion was carried.

ACTION ITEMS

A. Washington Ports Agreement-Columbia River Channel

Secretary Cline made a motion to approve the 2022 Washington Ports Agreement as presented. Commissioner Rich seconded the motion.

Discussion: No changes made to the motion.

Vote was unanimous. The motion was carried.

Direction: The Commission directs Executive Director Wray-Keene to sign the 2022 Washington Ports Agreement.

B. Intergovernmental Agreement Among Lower Columbia Ports for Columbia and Lower Willamette River Federal Navigation Channel Deepening and Maintenance

Secretary Cline made a motion to approve the Intergovernmental Agreement Among Lower Columbia Ports for Columbia and Lower Willamette River Federal Navigation Channel Deepening and Maintenance Amendment #4. Commissioner Rich seconded the motion.

Discussion: No changes made to the motion.

Vote was unanimous. The motion was carried.

Direction: The Commission directs Executive Director Wray-Keene to sign the Intergovernmental Agreement.

C. Advanced Composite Services Inc-Use of Lease Deposit

Secretary Cline made a motion to approve releasing the Advanced Composite Services Inc. security deposit of \$2,274.29 to pay outstanding city utilities and maintenance expenses. Commissioner Rich seconded the motion.

Discussion: No changes made to the motion.

Vote was unanimous. The motion was carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

UPCOMING MEETINGS

October 20-21 – WPPA Small Ports Seminar – Leavenworth, WA (Wile, Cline, Rich, Karlsson, Wray-Keene)

October 22 – Woodland Rotary Club's Scott Hill Park Fundraiser – Gold Leaf at Summit Grove Lodge (Wile, Cline, Rich, Wray-Keene)

December 7-9 – WPPA Annual Meeting – Hotel Murano Tacoma, WA

EXECUTIVE DIRECTOR/COMMISSIONERS REPORTS

President Wile complimented Maintenance Supervisor Lindels on work at Cougar Rest Area. Executive Director Wray-Keene also mentioned work done at Schurman Way and Down River Drive.

Executive Director Wray-Keene gave commissioners updates on office at Hamilton location, Rose Way Industrial projects and Dark Fiber Phase 1 and 2.

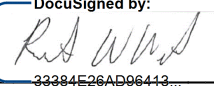
ADJOURNMENT

Commissioner Rich made a motion to adjourn. Secretary Cline seconded the motion.

Vote was unanimous. The motion was carried.

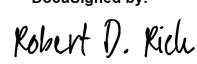
President Wile declared the Regular Meeting adjourned at 9:47 AM.

WOODLAND PORT COMMISSION

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Robert Wile, President

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Paul Cline, Secretary

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Robert D. Rich, Commissioner