

**PORT OF WOODLAND
Meeting Minutes
August 18, 2022**

At Port of Woodland Commission Room, 1608 Guild Road, Woodland, WA. Those wishing to participate in the Commission meeting via Zoom through ID Room: 237-755-8282 and password 642020 or call 1-669-900-6833 and use the same ID room and Password. Public wishing to provide public comment to items on or off the agenda may do so via email to jkeene@portofwoodland.com by 8:00 A.M. of the day of the Commission Meeting. Those comments will be read into the record.

CALL TO ORDER

President Wile called the meeting to order at 9:00 A.M.

Roll Call:	President	Robert Wile
	Secretary	Paul Cline - via Zoom
	Commissioner	Robert D. Rich
	Executive Director	Jennifer Wray-Keene
	Port Auditor	Carol Moore
	Admin Assistant	Debbie Karlsson - (Excused Absence)
	Intern	Thomas Sprague via Zoom

OPENING REMARKS

A. Pledge of Allegiance

B. Approval of Agenda

Discussion: No changes to the agenda

**Commissioner Rich made a motion to approve the agenda as presented.
Secretary Cline seconded the motion.**

Vote was unanimous. The motion was carried.

PUBLIC COMMENT

A. Items ON the agenda

None

B. Items NOT ON the agenda

None

MINUTES

A. August 4, 2022 Regular Meeting

B. August 9, 2022 Special Meeting

Commissioner Rich made a motion to approve the minutes of the August 4, 2022 and August 9, 2022 regular meetings as reviewed. Secretary Cline seconded the motion.

Commission voted not to carry the motion. The motion failed.

Secretary Cline made a motion to approve the minutes of the August 4, 2022 regular meeting as reviewed. President Wile seconded the motion.

Discussion: No changes to the minutes.

Vote was as follows: President Wile – yes; Secretary Cline – yes; Commissioner Rich – abstain. The motion was carried.

Commissioner Rich made a motion to approve the minutes of the August 9, 2022 special meeting as reviewed. Secretary Cline seconded the motion.

Discussion: No changes to the minutes.

Vote was unanimous. The motion was carried.

FINANCIAL REPORT

A. Approval of Port's Financial Report

Secretary Cline made a motion to approve the Port's Financial Report. Commissioner Rich seconded the motion.

Discussion: No changes to the financial report.

Vote was unanimous. The motion was carried.

B. Approval of vouchers, warrants and electronic payments

Secretary Cline made a motion to approve vouchers, warrants and electronic payments 20215 through 20242 in the amount of \$206,106.78. Commissioner Rich seconded the motion.

Discussion: Secretary Cline notes for the record a void, #20238.

Vote was unanimous. The motion was carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

UPCOMING MEETINGS

- September 17-22 Ports '22 Conference and Presentation (Wray-Keene)
- October 12-14 PNWA Annual Convention Vancouver
- October 20-21 WPPA Small Ports Leavenworth (rooms are booked)
- October 22 Woodland Rotary Club's Gold Leaf Event at Summit Grove Lodge
- December 7-9 WPPA Annual Meeting Hotel Murano Tacoma

EXECUTIVE DIRECTOR REPORT

The Commission and Executive Director Wray-Keene review and discuss Port projects

COMMISSIONERS REPORTS

Commissioner Rich commented on the Hot Summer Nights Event in the park and the positive feedback he receives regarding the Port.

ADJOURNMENT

Secretary Cline made a motion to adjourn. Commissioner Wile seconded the motion.

Vote was unanimous. The motion was carried.

President Wile declared the Regular Meeting adjourned at 9:48 A.M.

WOODLAND PORT COMMISSION

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Robert Wile, President

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Paul Cline, Secretary

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Rob Rich, Commissioner