



**PORT OF WOODLAND
Meeting Minutes
July 7, 2022**

At Port of Woodland Commission Room, 1608 Guild Road, Woodland, Washington. Those wishing to participate in the Commission meeting via Zoom through ID Room: 237-755-8282 and password 642020 or call 1-669-900-6833 and use the same ID room and password. Public wishing to provide public comment to items on or off the agenda may do so via email to jkeene@portofwoodland.com by 8:00 A.M. of the day of the Commission Meeting. These comments will be read into the record.

CALL TO ORDER

President Wile called the meeting to order at 9:00 A.M.

Roll Call:	President	Robert Wile
	Secretary	Paul Cline
	Commissioner	Robert D. Rich
	Executive Director	Jennifer Wray-Keene – Via Zoom
	Port Auditor	Carol Moore – Excused Absence
	Admin Assistant	Debbie Karlsson

OPENING REMARKS

A. Pledge of Allegiance

B. Approval of Agenda

Secretary Cline added Rose Way Industrial Park Change Order 11 to Action Item E.

Commissioner Rich made a motion to approve the agenda as amended. Secretary Cline seconded the motion.

Vote was unanimous. The motion was carried.

PUBLIC COMMENT

A. Items ON the agenda

None

B. Items NOT ON the agenda

None

MINUTES

A. June 16, 2022 Regular Meeting

Commissioner Rich made a motion to approve minutes of the June 16, 2022 regular meeting as reviewed. President Wile seconded the motion.

Discussion: No changes to the minutes.

Vote was as follows – President Wile – yes; Secretary Cline – abstain; Commissioner Rich – Yes. The motion was carried.

ACTION ITEMS

A. Centennial Industrial Park Change Order 7

Secretary Cline made a motion to approve Rotschy Inc. Change Order 007 as presented. Commissioner Rich seconded the motion .

Discussion: No change to the resolution

Vote was unanimous. The motion was carried.

Direction: The Commissioners directs Executive Director Wray-Keene to sign change order.

B. Rose Way Industrial Park Change Order 12

Secretary Cline made a motion to approve Tapani Inc. Change Order 012 as presented. Commissioner Rich seconded the motion.

Discussion: No change to the resolution

Vote was unanimous. The motion was carried.

Direction: The Commissioners directs Executive Director Wray-Keene to sign change order.

C. Rose Way Industrial Park Change Order 13

Secretary Cline made a motion to approve Tapani Inc. Change Order 013 as presented. Commissioner Rich seconded the motion.

Discussion: No change to the resolution

Vote was unanimous. The motion was carried.

Direction: The Commissioners directs Executive Director Wray-Keene to sign change order.

D. Rose Way Industrial Park Change Order 14

Secretary Cline made a motion to approve Tapani Inc. Change Order 014 as presented. Commissioner Rich seconded the motion.

Discussion: No change to the resolution
Vote was unanimous. The motion was carried.

Direction: The Commissioners directs Executive Director Wray-Keene to sign change order.

E. Rose Way Industrial Park Change Order 11

Secretary Cline made a motion to approve Tapani Inc. Change Order 011 as presented. Commissioner Rich seconded the motion.

Discussion: No change to the resolution
Vote was unanimous. The motion was carried.

Direction: The Commissioners directs Executive Director Wray-Keene to sign change order.

UNFINISHED BUSINESS

Executive Director Wray-Keene requested a workshop be held with representatives from KRPP, David Evans and Associates and Commissioners in regards to Austin Point. It was agreed that the workshop would be held August 9th beginning at 9:00 am.

Commissioners assigned Commissioner Rich to review and provide final comments to ECONorthwest in regards to report provided in regards to ecological finding at Austin Point.

NEW BUSINESS

None

UPCOMING MEETINGS

July 13-15 WPPA Executive Directors Conference @ Bellingham (Wray-Keene)
July 25-27 WPPA Commissioner Seminar @ Marcus Whitman Hotel Walla Walla
September 21-23 WPPA Environmental Conference @ Leavenworth
October 20-21 WPPA Small Ports @ Leavenworth – Rooms are booked
October 22 Woodland Rotary Club's Scott Hill Park Fundraiser – Gold Leaf
December 7-9 WPPA Annual Meeting @ Hotel Murano Tacoma

COMMISSIONERS/EXECUTIVE DIRECTOR REPORTS

Executive Director Wray-Keene informed the commissioners that the Port's Comp. Plan will not be proceeded with until 2022.

Commissioners were given an update that the pre-construction meeting was held with Utiligi. Currently project is waiting for County's approval of the SEPA and three matters that Legal Council is currently working on.

Executive Director Wray-Keene noted that there is currently one tenant that has not paid rent for the month of July and the matter has been turned over to legal.

Secretary Cline and Commissioner Rich will be attending Hot Summer Nights on Friday, July 8, 2022.

ADJOURNMENT

Secretary Cline made a motion to adjourn. Commissioner Rich seconded the motion.

Vote was unanimous. The motion was carried.

President Wile declared the Regular Meeting adjourned at 9:52 AM.

WOODLAND PORT COMMISSION

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Robert Wile, President

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Paul Cline, Secretary

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Robert D. Rich, Commissioner