



**PORT OF WOODLAND  
Meeting Minutes  
April 21, 2022**

At Yale Valley Community Library, 11700 Lewis River Road, Ariel, Washington. Due to the location, the Port will not be offering a zoom option to attend. Public wishing to provide public comment to items on or off the agenda may do so via email to [jkeene@portofwoodland.com](mailto:jkeene@portofwoodland.com) by 8:00 A.M. of the day of the Commission Meeting. These comments will be read into the record.

**CALL TO ORDER**

President Wile called the meeting to order at 9:04 A.M.

Roll Call:	President	Robert Wile
	Secretary	Paul Cline
	Commissioner	Robert D. Rich
	Executive Director	Jennifer Wray-Keene
	Port Auditor	Carol Moore – Excused Absence
	Admin Assistant	Debbie Karlsson

**OPENING REMARKS**

**A. Pledge of Allegiance**

**B. Approval of Agenda**

**Commissioner Rich made a motion to approve the agenda as presented.  
Secretary Cline seconded the motion.**

**Vote was unanimous. The motion was carried.**

**PUBLIC COMMENT**

**A. Items ON the agenda**

None

**B. Items NOT ON the agenda**

None

**MINUTES**

**A. April 7, 2022, Regular Meeting**

Commissioner Rich made a motion to approve April 7, 2022 regular meeting minutes as reviewed. Secretary Cline seconded the motion.

Discussion: No changes to the minutes.

Vote was unanimous. The motion was carried.

**FINANCIAL REPORT**

**A. Approval of the Port's Financial Report**

Secretary Cline made a motion to approve the Port's Financial Report. Commissioner Rich seconded the motion.

Discussion: No changes to the financial report.

Vote was unanimous. The motion was carried.

**B. Approval of vouchers and warrants (plus wire)**

Secretary Cline made a motion to approve vouchers and warrants 20069 through 20113 in the amount of \$351,153.44. Commissioner Rich seconded the motion.

Vote was unanimous. The motion was carried.

**ACTION ITEMS**

**A. Resolution #514: Rose Way Industrial Park Building 1 CERB Financial Repayment Acceptance**

Discussion: No change to the resolution

Secretary Cline made a motion to approve Resolution #514. Commissioner Rich seconded the motion.

Vote was unanimous. The motion was carried.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**UPCOMING MEETINGS**

May 3 @ 9 AM – Workshop-Austin Point DEA  
May 4-6 – WPPA Spring Conference (Wray-Keene, Wile, Cline and Rich)  
May 11 @ 5-7 PM – Austin Point Open House at Woodland High School  
June 8-10 – WPPA Finance Meeting at Campbells Resort (Moore)  
June 21-23 – PNWA Summer Conference at Spokane Davenport Hotel  
July 25-27 – WPPA Commissioner Seminar at Marcus Whitman Hotel Walla Walla

**COMMISSIONERS REPORTS**

President Wile stated Lewis River Golf Course was a positive gathering.

Commissioner Rich informed everyone that he had a positive discussion with previous commissioner regarding Dark Fiber status and date of Open House. Previous commissioner will be attending the Open House on May 11<sup>th</sup> at the Woodland High School.

Secretary Cline stated that there was a good turnout at the Port of Kalama’s ribbon cutting. There was a large turnout and a good atmosphere.

**ADJOURNMENT**

**Secretary Cline made a motion to adjourn. Commissioner Rich seconded the motion.**

**Vote was unanimous. The motion was carried.**

President Wile declared the Regular Meeting adjourned at 9:49 AM.

WOODLAND PORT COMMISSION

DocuSigned by:  
  
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Robert Wile, President

DocuSigned by:  
  
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Paul Cline, Secretary

DocuSigned by:  
  
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Robert D. Rich, Commissioner