



**PORT OF WOODLAND
Meeting Minutes
February 3, 2022**

At Port of Woodland Commission Room, 1608 Guild Road, Woodland, Washington. Those wishing to participate in the Commission meeting via Zoom through ID Room: 237-755-8282 and password 642020 or call 1-669-900-6833 and use the same ID room and Password. Public wishing to provide public comment to items on or off the agenda may do so via email to jkeene@portofwoodland.com by 8:00 A.M. of the day of the Commission Meeting. These comments will be read into the record.

CALL TO ORDER

President Wile called the meeting to order at 9:00 A.M.

Roll Call:	President	Robert Wile
	Secretary	Paul Cline
	Commissioner	Robert D. Rich
	Executive Director	Jennifer Wray-Keene
	Port Auditor	Carol Moore
	Admin. Assistant	Debbie Karlsson

OPENING REMARKS

A. Pledge of Allegiance

B. Approval of Agenda

**Commissioner Rich made a motion to approve the agenda as presented.
Secretary Cline seconded the motion.**

Vote was unanimous. The motion was carried.

PUBLIC COMMENT

A. Items ON the agenda

None

B. Items NOT ON the agenda

None

MINUTES

A. January 20, 2022, Regular Meeting and

B. January 26, 2022, Retreat Workshop

Commissioner Rich made a motion to approve the January 20, 2022 regular meeting minutes and the January 26, 2022 Retreat Workshop as reviewed. Secretary Cline seconded the motion.

Discussion: No changes to the minutes.

Vote was unanimous. The motion was carried.

ACTION ITEMS

A. Cascade Tree Works Contract

Secretary Cline made a motion to approve the contract with Cascade Tree Works for \$21,774.22 including tax. Commissioner Rich seconded the motion.

Discussion: No changes to the contract.

Vote was unanimous. The motion was carried.

INTERVIEW – COMPREHENSIVE SCHEME OF HARBOR IMPROVEMENTS

Commissioners interview with WSP began at 09:15 AM and ended at 09:45 AM.

Commissioners interview with CAI began at 09:50 AM and ended at 10:20 AM.

UNFINISHED BUSINESS

A. Addendum 3 Ecological Land Services

Secretary Cline made a motion to approve the Ecological Land Services Addendum Three to the original Port of Woodland and Austin Point Project, phase 2, in the amount of \$17,763.26. Commissioner Rich seconded the motion.

Discussion: No changes to addendum.

Vote was unanimous. The motion was carried.

The Commission directs Executive Director Wray-Keene to sign Addendum Document.

B. City of Woodland/426 Acre Woodland Industrial Study

Email communication sent to the Port Commission by the City of Woodland Mayor discussed. Executive Director Wray-Keene discussed options with next step for 426 Acre Woodland Industrial Study. Commissioners agreed with the proceeding on steps necessary to continue this process.

NEW BUSINESS

A. Dates for upcoming workshops

Discussion of holding Austin Point/Rail workshop week of March 21st and Cougar/Pacificorp workshop proceeding meeting on April 21st.

B. 1387 Down River Drive Suite A and B

Executive Director Wray-Keene discussed with Commissioners in regard to lease at 1395 Down River Suite A and B.

The Commission directs Executive Director Wray-Keene to proceed with notifying current tenant that their lease will not be considered.

UPCOMING MEETINGS

None

COMMISSIONERS REPORTS

Commissioner Rich stated that the Woodland Chamber of Commerce Banquet was very successful and he learned valuable information from the speeches.

ADJOURNMENT

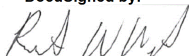
Secretary Cline made a motion to adjourn. Commissioner Rich seconded the motion.

Vote was unanimous. The motion was carried.

President Wile declared the Regular Meeting adjourned at 10:57 AM.

WOODLAND PORT COMMISSION

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Robert Wile, President

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Paul Cline, Secretary

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Robert D. Rich, Commissioner