



**PORT OF WOODLAND
Meeting Minutes
March 17, 2022**

At Port of Woodland Commission Room, 1608 Guild Road, Woodland, Washington. Those wishing to participate in the Commission meeting via Zoom through ID Room: 237-755-8282 and password 642020 or call 1-669-900-6833 and use the same ID room and Password. Public wishing to provide public comment to items on or off the agenda may do so via email to jkeene@portofwoodland.com by 8:00 A.M. of the day of the Commission Meeting. These comments will be read into the record.

CALL TO ORDER

President Wile called the meeting to order at 9:00 A.M.

Roll Call:	President	Robert Wile
	Secretary	Paul Cline
	Commissioner	Robert D. Rich
	Executive Director	Jennifer Wray-Keene
	Port Auditor	Carol Moore
	Admin Assistant	Debbie Karlsson

OPENING REMARKS

A. Pledge of Allegiance

B. Approval of Agenda

**Secretary Cline made a motion to approve the agenda as presented.
Commissioner Rich seconded the motion.**

Vote was unanimous. The motion was carried.

PUBLIC COMMENT

A. Items ON the agenda

None

B. Items NOT ON the agenda

None

MINUTES

A. March 3, 2022, Regular Meeting

Commissioner Rich made a motion to approve the minutes of the March 3, 2022, Regular meeting as reviewed. Secretary Cline seconded the motion.

Discussion: No changes to the minutes.

Vote was unanimous. The motion was carried.

FINANCIAL REPORT

A. Approval of Port of Woodland's Financial Report

Secretary Cline made a motion to approve the Port's Financial Report. Commissioner Rich seconded the motion.

Discussion: No Changes to the financial report.

Vote was unanimous. The motion was carried.

B. Approval of vouchers and warrants (plus wire)

Secretary Cline made a motion to approve vouchers and warrants 20030 through 20068 in the amount of \$394,150.14. Commissioner Rich seconded the motion.

Discussion: Secretary Cline noted for record Voucher 20041 was voided and Voucher 20064 was a reissue to Voucher 19908. No changes to the vouchers and warrants.

Vote was unanimous. The motion was carried.

ACTION ITEMS

A. Location Change of Regular Meeting: April 21, 2022.

Secretary Cline made a motion to move the April 21, 2022 regular meeting to the Yale Valley Community Library. Commissioner Rich seconded the motion.

Vote was unanimous. The motion carried.

UNFINISHED BUSINESS

A. Hot Summer Nights Event Schedule for Commissioners.

Administrative Assistant Karlsson will send Hot Summer Nights Event for each Commissioner to choose nights available.

NEW BUSINESS

None

UPCOMING MEETINGS

March 22 @ 8-10 AM – Austin Point Rail/Overpass/Road Workshop
April 21 @ 9 AM – Regular Meeting at Yale Valley Community Library
April 21 @ 10 AM – Cougar Facility Walk through with Pacificorp
May 4-6 – WPPA Spring Conference at Skamania Lodge
June 21-23 – PNWA Summer Conference at Spokane, WA

EXECUTIVE DIRECTOR REPORT

Executive Director Wray-Keene provided the following updates:

- Discussion regarding March 11 DEA/WSP meeting with farmers being reviewed at March 22 Workshop.
- Currently reviewing of Comp Plan Scope and Fee presented by WSP.
- Dark Fiber Phase 3 Yale to La Center CERB application has been submitted.
- Steps being taken to move forward on lease at 1387 Suite A and B Down River.

COMMISSIONERS REPORTS

None

ADJOURNMENT

Secretary Cline made a motion to adjourn. Commissioner Rich seconded the motion.

Vote was unanimous. The motion was carried.

President Wile declared the Regular Meeting adjourned at 10:15 AM.

WOODLAND PORT COMMISSION

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Robert Wile, President

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Paul Cline, Secretary

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Rob Rich, Commissioner