



PORT OF WOODLAND Meeting Minutes November 4, 2021

A regular meeting of the Woodland Port Commission was held at the Port of Woodland Commission Room, 1608 Guild Road, Woodland, Washington. Those wishing to participate in the Commission meeting via Zoom through ID Room: 237-755-8282 and password 642020 or call 1-669-900-6833 and use the same ID room and Password. Public wishing to provide public comment to items on or off the agenda may do so via email to jkeene@portofwoodland.com by 8:00 A.M. of the day of the Commission Meeting. Those comments will be read into the record.

CALL TO ORDER

President Wile called the meeting to order at 9:00 A.M.

Roll Call:	President	Robert Wile
	Secretary	Paul Cline
	Commissioner	Dale Boon – Arrived Late
	Executive Director	Jennifer Wray-Keene
	Port Auditor	Carol Moore

President Wile notes for the record that Commissioner Boon is absent. Note for the record - this is an unexcused absence.

OPENING REMARKS

A. Pledge of Allegiance

B. Approval of Agenda

Secretary Cline made a motion to approve the agenda as presented. President Wile seconded the motion.

Vote was unanimous. The motion was carried.

PUBLIC COMMENT (via email)

A. Items ON the agenda

None

B. Items NOT ON the agenda

None

MINUTES

A. October 28, 2021 Regular Meeting

Secretary Cline made a motion to approve the minutes of the October 28, 2021 regular meeting as reviewed. President Wile seconded the motion.

Discussion: No changes to the minutes.

Vote was unanimous. The motion was carried.

ACTION ITEMS

A. Pavement Maintenance for Down River Drive and 1608 Guild Road

The Commission review and discuss the three estimates prepared by Pavement Maintenance, Inc., that were included in their commission packet.

President Wile notes for the record that Commissioner Boon joins the meeting at 9:06.

Secretary Cline made a motion to approve the Pavement Maintenance, Inc. bid for Down River Drive not to exceed \$30,000.00 including sales tax. Commissioner Boon seconded the motion.

Vote was unanimous. The motion was carried.

UNFINISHED BUSINESS

Update on dark fiber project communication with businesses and residents in the Phase 2 project area.

NEW BUSINESS

A. 2022 WPPA Legislative Issues

UPCOMING MEETINGS

- November 18 Commissioner Dale Boon Recognition and Retirement Open House
- November 30 New Commissioner Orientation
- December 1 thru 3 Washington Public Ports Association Annual Meeting: Bellevue
- December 2 Commission Meeting Cancelled

Executive Director Wray-Keene gives a short update on the requirements of attending the annual meeting in Bellevue.

COMMISSIONERS REPORTS

None

ADJOURNMENT

Secretary Cline made a motion to adjourn. Commissioner Boon seconded the motion.

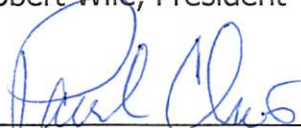
Vote was unanimous. The motion was carried.

President Wile declared the Regular Meeting adjourned at 9:30 A.M.

WOODLAND PORT COMMISSION



Robert Wile, President



Paul Cline, Secretary



Dale Boon, Commissioner