



**PORT OF WOODLAND
Commission Special Meeting Minutes
September 29, 2021**

A Special meeting of the Woodland Port Commission was held on September 29, 2021 at the Port of Woodland Commission Room, 1608 Guild Road, Woodland, Washington.

CALL TO ORDER

President Wile called the meeting to order at 9:00 A.M.

Roll Call:	President	Robert Wile
	Secretary	Paul Cline
	Commissioner	Dale Boon
	Executive Director	Jennifer Wray-Keene
	Port Auditor	Carol Moore
	Legal	Kelly Walsh – via Zoom
	Legal	Larry Costich – via Zoom

OPENING REMARKS

A. Pledge of Allegiance

B. Approval of the Agenda

Discussion: Agenda will be amended as follows:

- Change wording on agenda from Workshop to Special Meeting
- Add Opening Remarks B – Approval of the Agenda

**Secretary Cline made a motion to approve the agenda as amended.
Commissioner Boon seconded the motion.**

Vote was unanimous. The motion was carried.

EXECUTIVE SESSION

RCW 42.30.1101i- Potential Litigation: To discuss with legal counsel matters relating to agency enforcement actions, or to discuss with legal counsel litigation or potential litigation to which the agency, governing body, or member acting in official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency

At 9:03 A.M. President Wile recesses the regular meeting to go into executive session. Executive session will last 30-minutes, until 9:33 A.M. - no action will be taken. The Commission invites Legal Counsel Larry Costich and Kelly Walsh via Zoom and Executive Director Wray- Keene.

At 9:33 A.M. President Wile re-convenes the regular meeting; no action was taken during the executive session.

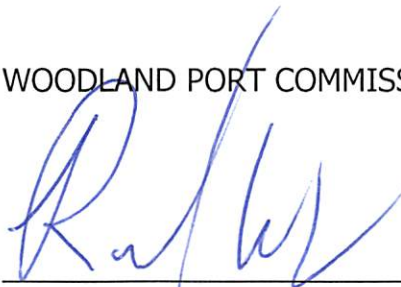
Open Discussion: None

ADJOURNMENT

Secretary Cline made a motion to adjourn. Commissioner Boon seconded the motion. Vote was unanimous. The motion was carried.

President Wile declared the Special Meeting adjourned at 9.33 A.M.

WOODLAND PORT COMMISSION



Robert Wile, President



Paul Cline, Secretary



Dale Boon, Commissioner



Port of Woodland

EXECUTIVE SESSION REFERENCE GUIDE OPEN PUBLIC MEETINGS ACT, CHAPTER 42.30 RCW

- Executive session took place during a Commission regular meeting on Sept 29, 2021.
- Executive sessions must be part of a regular or special meeting. Was the ES listed on the agenda? Yes No
- Before convening in executive session, the presiding officer must publicly announce the purpose for excluding the public and the time when the executive session will conclude. Was this completed? Yes No
- Before convening in executive session, the presiding officer must publicly announce the purpose for excluding the public and the time when the executive session will conclude. Was this completed? Yes No
- Per Resolution #472: Legal Consulted Prior? Yes No
- Legal Present Yes No
- Executive Director Present Executive Director Consulted

Those invited/entering the Executive Session (Names) for record:

Kelly Walsh will attend remotely on behalf of Schwabe Port Counsel.

30 min

Executive Session Reason (identified on the following page): 42.30.110 1 i

Executive session may be extended by announcement of presiding officer. *9:03*

Executive session will conclude no later than 9:33 (time) and for 30 minutes. *9:33*

Additional time for executive session _____ (time) and _____ (length).

Additional time for executive session ~~_____ (time) and _____ (length).~~

Additional time for executive session ~~_____ (time) and _____ (length).~~

National security - RCW 42.30.110 (1)(a)

Real estate matters – RCW 42.30.110(1)(b):
To consider the *selection of a site or acquisition* of real estate *by lease or purchase* when public knowledge regarding such consideration would cause a likelihood of increased price

Real estate matters – RCW 42.30.110(1)(c):
To consider the *minimum price* at which real estate will be offered *for sale or lease* when public knowledge regarding such consideration would cause a likelihood of decreased price

Publicly Bid Contracts – RCW 42.30.110(1)(d):
To review negotiations on the performance of publicly bid contracts when public knowledge would cause a likelihood of increased costs.

Complaints/charges against officer or employee – RCW 42.30.110(1)(f):
To receive and evaluate complaints or charges brought against a public officer or employee. Upon request of such officer or employee, a public hearing or meeting open to the public must be conducted upon such complaint or charge

Qualifications of applicant/performance review of employee – RCW 42.30.110(g)
To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Potential litigation – RCW 42.30.110(1)(i):
To discuss with legal counsel matters relating to agency enforcement actions, or to discuss with legal counsel litigation or potential litigation to which the agency, governing body, or member acting in official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency

• Direction Given after the ES? ___ Yes ~~___~~ No

If Yes: _____
