



**PORT OF WOODLAND
Meeting Minutes
February 18, 2021**

In accordance to Governor Inslee's Proclamation 20-05 and 20-28, the Commission will hold its meeting at Port of Woodland at 1608 Guild Road, Woodland, Washington, but will not allow Public to attend due to the Stay Home Stay Healthy order and may participate in the Commission meeting via Zoom through ID Room: 237-755-8282 and password 642020 or call 1-669-900-6833 and use the same ID room and password. Public wishing to provide public comment to items on or off the agenda may do so via email to jkeene@portofwoodland.com by 8:00 A.M. of the day of the commission meeting. Those comments will be read into the record.

Those present were: President	Robert Wile
Secretary	Paul Cline - via Zoom
Commissioner	Dale Boon - via Zoom
Executive Director	Jennifer Wray-Keene
Auditor	Carol Moore - via Zoom

CALL TO ORDER

President Wile called the meeting to order at 9:03 A.M.

OPENING REMARKS

A. Pledge of Allegiance

B. Approval of Agenda

Discussion: No changes to the agenda

**Secretary Cline made a motion to approve the agenda as presented.
President Wile seconded the motion.**

Vote was unanimous. The motion was carried.

PUBLIC COMMENT

A. Items ON the agenda

None

B. Items NOT ON the agenda

None

MINUTES

A. February 4, 2021 Regular Meeting

Discussion: No changes to the minutes.

Secretary Cline made a motion to approve the minutes of the February 4, 2021 regular meeting. President Wile seconded the motion.

Vote was unanimous. The motion was carried.

FINANCIAL REPORT

A. Approval of Port's Financial Report

Secretary Cline made a motion to approve the Port's Financial Report. President Wile seconded the motion.

Discussion: No changes to the financial report.

Vote was unanimous. The motion was carried.

B. Approval of vouchers, warrants and electronic payments

Secretary Cline made a motion to approve vouchers, warrants and electronic payments 19468 through 19504 in the amount of \$424,091.97. President Wile seconded the motion.

Vote was unanimous. The motion was carried.

ACTION ITEMS

A. Fiber Optic Equipment Purchase

The Commission review and discuss the four written estimates provided in their commission packet.

Secretary Cline made a motion to approve the purchase of fiber optic material from Power & Tel. Commissioner Boon seconded the motion.

Vote was unanimous. The motion was carried.

UNFINISHED BUSINESS

UPCOMING MEETINGS

WQCC March 3, 2021 – City of Woodland Host

EXECUTIVE DIRECTOR REPORT

Executive Director Wray-Keene gives the following updates:

- Phone meeting with BNSF regarding rail service to Austin Point.

COMMISSIONERS REPORTS

None

ADJOURNMENT

Commissioner Boon made a motion to adjourn. Secretary Cline seconded the motion.

Vote was unanimous. The motion was carried.

President Wile declared the Regular Meeting adjourned at 9:21 A.M.

WOODLAND PORT COMMISSION



Robert Wile, President



Paul Cline, Secretary

Dale Boon, Commissioner