



**PORT OF WOODLAND
Meeting Minutes
January 7, 2021**

In accordance of Governor Inslee’s Proclamation 20-05 and 20-28, the Commission will hold its meeting at Port of Woodland at 1608 Guild Road, Woodland, WA.

But will not allow Public to attend due to the Stay Home Stay Healthy order and may participate in the Commission meeting via Zoom through ID Room: 237-755-8282 and password 642020 or call 1-669-900-6833 and use the same ID room and Password.

Public wishing to provide public comment to items on or off the agenda may do so via email to jkeene@portofwoodland.com by 8:00 A.M. of the day of the Commission Meeting. Those comments will be read into the record.

President Wile called the meeting to order at 9:00 A.M.

Those present were:	President	Robert Wile
	Secretary	Paul Cline
	Commissioner	Dale Boon
	Executive Director	Jennifer Wray-Keene
	Auditor	Carol Moore

CALL TO ORDER

OPENING REMARKS

A. Pledge of Allegiance

B. Approval of Agenda

Discussion: Agenda will be amended as follows:

- Remove Action Item D

Secretary Cline made a motion to approve the agenda as amended.

Commissioner Boon seconded the motion.

Vote was unanimous. The motion was carried.

PUBLIC COMMENT (via email)

A. Items ON the agenda

None

B. Items NOT ON the agenda

None

MINUTES

A. December 17, 2020 Regular Meeting

Discussion: No changes to the minutes

Commissioner Boon made a motion to approve the minutes of the December 17, 2020 regular meeting, as reviewed. Secretary Cline seconded the motion.

Vote was unanimous. The motion was carried.

ACTION ITEMS

A. Resolution #500 Affirming Positions of Port

The Commission review and discuss the document that was provided in their commission packet.

Commissioner Boon made a motion to approve Resolution #500. Secretary Cline seconded the motion.

Vote was unanimous. The motion was carried.

B. Resolution #501 Small and Attractive

The Commission review and discuss the document that was provided in their commission packet.

Secretary Cline made a motion to approve Resolution #501. Commissioner Boon seconded the motion.

Vote was unanimous. The motion was carried.

C. Organizational Assignments for 2021

The Commission review and discuss the schedule that was provided in their commission packet.

Commissioner Boon made a motion to approve the 2021 Organizational Assignments. Secretary Cline seconded the motion.

Vote was unanimous. The motion was carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. PERI Formworks Property

The Commission review Executive Director Wray-Keene’s report that was provided in their commission packet. They agree that Executive Director Wray-Keene should proceed with real estate negotiations with PERI representatives.

EXECUTIVE DIRECTOR REPORT

Executive Director Wray-Keene gives the following updates:

- 27-acres Schurman Way – the period of due diligence expires on January 13.
- Rail Spur Project and possible ideas for property needed for the project.
- Petrichor LLC – dark fiber project
- RFQ has gone out for construction project management for Rose Way Industrial Park.
- 2-acres Schurman Way – no new information.
- Bleth Property – still moving forward.

UPCOMING MEETINGS

WQCC Zoom Meeting January 20, 2021 at 6:30 P.M.

The Commission discuss the possibility of having to move the January 21, 2021 regular meeting to either an earlier or later date as all three commissioners will be out of town.

Secretary Cline made a motion to move the regular Port meeting from January 21, 2021 to January 27, 2021 at 10:00 A.M. Commissioner Boon seconded the motion.

Vote was unanimous. The motion was carried.

COMMISSIONERS REPORTS

None

ADJOURNMENT


Secretary Cline made a motion to adjourn. The motion failed due to lack of second.

Secretary Cline made a motion to adjourn. Commissioner Boon seconded the motion.

Vote was unanimous. The motion was carried.

President Wile declared the Regular Meeting adjourned at 10:39 A.M.

WOODLAND PORT COMMISSION



Robert Wile, President



Paul Cline, Secretary

Dale Boon, Commissioner