



PORT OF WOODLAND Meeting Minutes November 5, 2020

In anticipation of a further extension of Governor Inslee's Proclamation 20-05 and 20-28, the Commission will hold its meeting at Port of Woodland at 1608 Guild Road, Woodland, Washington, but will not allow Public to attend due to the Stay Home Stay Healthy order and may participate in the Commission meeting via Zoom through ID Room: 237-755-8282 and password 642020 or call 1-669-900-6833 and use the same ID room and password. Public wishing to provide public comment to items on or off the agenda may do so via email to jkeene@portofwoodland.com by 8 A.M. of the day of the Commission Meeting. Those comments will be read into the record.

President Wile called the meeting to order at 9:00 A.M.

Those present were:	President	Robert Wile
	Secretary	Paul Cline
	Commissioner	Dale Boon
	Executive Director	Jennifer Wray-Keene
	Auditor	Carol Moore

CALL TO ORDER

OPENING REMARKS

A. Pledge of Allegiance

B. Approval of Agenda

**Secretary Cline made a motion to approve the agenda as presented.
Commissioner Boon seconded the motion.**

Vote was unanimous. The motion was carried.

PUBLIC COMMENT (via email)

A. Items ON the agenda

None

B. Items NOT ON the agenda

None

MINUTES

A. October 15, 2020 Regular Meeting

Discussion: Minutes will be amended as follows:

- Add to Those Present Cynthia Weed: via Zoom

Secretary Cline made a motion to approve the minutes of the October 15, 2020 regular meeting as amended. Commissioner Boon seconded the motion.

Vote was unanimous. The motion was carried.

B. October 19, 2020 Special Meeting

Discussion: No changes to the minutes.

Commissioner Boon made a motion to approve the minutes of the October 19, 2020 special meeting, as reviewed. Secretary Cline seconded the motion.

Vote was unanimous. The motion was carried.

ACTION ITEMS

A. Purchase Sale Agreement for 7.09 Acre Expansion for Centennial Industrial Park

The Commission review and discuss the Purchase Sale Agreement that was provided in their commission packet.

Secretary Cline made a motion to approve the Purchase Sale Agreement with Eugene M. Bleth for 7.09 acres. Commissioner Boon seconded the motion.

Vote was unanimous. The motion was carried.

Direction: The Commission gives direction to Executive Director Wray-Keene to sign all necessary documents in order to proceed.

B. Listing Agreement Lance Brown for Centennial Industrial Park

The Commission review and discuss the contract that was provided in their commission packet. The Commission have questions regarding paragraph 3 on page 2 of 9 in regards to exclusive authorization.

Secretary Cline made a motion to approve table Action Item B until the November 19, 2020 meeting. Commissioner Boon seconded the motion.

Vote was unanimous. The motion was carried.

C. Maintenance Equipment Purchase

The Commission review and discuss the estimate from Woodland Saw & Cycle, that was provided in their commission packet.

Secretary Cline made a motion to approve the purchase of equipment from Woodland Saw & Cycle, Inc. in the amount of \$13,810.82. Commissioner Boon seconded the motion.

Vote was as follows: President Wile – yes; Secretary Cline – yes; Commissioner Boon – no. The motion carried.

UNFINISHED BUSINESS

A. CSHI Draft Review

In preparation of the November 19, 2020 Public Hearing, Executive Director Wray-Keene reviews with the Commission the changes to the Comprehensive Scheme of Harbor Improvements.

B. Industrial Development District (IDD) Draft Review

In preparation of the November 19, 2020 Public Hearing, Executive Director Wray-Keene reviews with the Commission the draft of the resolution to establish an Industrial Development District.

C. Property Sales and Budget Listing for 2021 Capital/Operations Budget

In preparation of the November 19, 2020 Public Hearing, Executive Director Wray-Keene reviews with the Commission the changes to the 2021 Capital and Operations Budget.

D. Talking Points Review for Kuhnis Road

Executive Director Wray-Keene has provided the Commission with a copy of the summary that WSP has competed regarding Commissioner Talking Points for the Kuhnis Rail project. She asks that the Commission review and provide feedback.

NEW BUSINESS

A. Open Enrollment

November is open enrollment month.

EXECUTIVE DIRECTOR REPORT

Executive Director Wray-Keene gives the following updates:

- Dark Fiber Project
- PSA 27-acres Schurman Way
- PSA 2-acres Schurman Way
- Howard Way extension

UPCOMING MEETINGS

None

COMMISSIONERS REPORTS

None

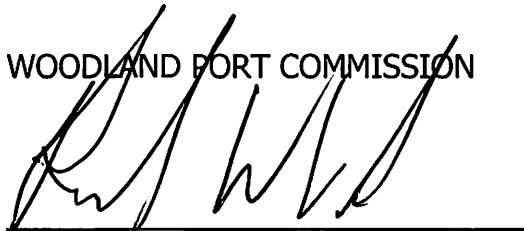
ADJOURNMENT

Secretary Cline made a motion to adjourn. Commissioner Boon seconded the motion.

Vote was unanimous. The motion was carried.

President Wile declared the Regular Meeting adjourned at 10:57 A.M.

WOODLAND FORT COMMISSION



Robert Wile, President



Paul Cline, Secretary



Dale Boon, Commissioner