



# Port of Woodland

Business is better here.

## WOODLAND PORT COMMISSION

### Meeting Agenda

At Port of Woodland Commission Room, 1608 Guild Road, Woodland, WA

December 19, 2019

3:00 P.M.

#### CALL TO ORDER

PRESIDENT CLINE

PLEASE SILENCE YOUR CELL PHONES

#### OPENING REMARKS

ACTION

- A. Pledge of Allegiance
- B. Approve of Agenda

(RCW 42.20.040 – Conditions to attendance not to be required. A member of the public shall not be required, as a condition to attendance at a meeting of the governing body, to register his or her name and other information, to complete a questionnaire, or otherwise to fulfill any condition precedent to his or her attendance.)

#### PUBLIC COMMENT (5-minute limit)

INFORMATION

- A. Items ON the Agenda
- B. Items NOT ON the Agenda

#### MINUTES

ACTION

- A. December 5, 2019 Regular Meeting

#### FINANCIAL REPORT

ACTION

- A. Approval of the Port's Financial Report
- B. Approval of vouchers and warrants (plus wire)

#### ACTION ITEMS

ACTION

- A. Donald Farms Lease
- B. Dean Boon Hay Maintenance Contract
- C. Derelict Vessels at Austin Point award of bid
- D. Personnel Manual
- E. Letter of Support for Northwest Innovations Works (requested)
- F. Addendum Purchase Sale Agreement for 2.04 Schurman Way Parcel

#### UNFINISHED BUSINESS

INFORMATION/ACTION

- A. 1670 Schurman Way office space

#### NEW BUSINESS

INFORMATION

#### UPCOMING MEETINGS

INFORMATION

Port offices are closed Dec 24, 25, 31 and Jan 1

#### EXECUTIVE DIRECTOR REPORT

INFORMATION

-see attached

#### COMMISSIONERS REPORTS

INFORMATION

Holiday deliveries to tenants

#### ADJOURNMENT

ACTION