



**PORT OF WOODLAND
Meeting Minutes
July 3, 2019**

A regular meeting of the Woodland Port Commission was held on July 3, 2019 in the office of the Port of Woodland, 1608 Guild Road, Woodland, Washington. President Cline called the meeting to order at 10:00 A.M.

Those present were:	President	Paul Cline
	Secretary	Dale Boon
	Commissioner	Robert Wile
	Executive Director	Jennifer Wray-Keene
	Auditor	Carol Moore

CALL TO ORDER

OPENING REMARKS

A. Pledge of Allegiance

B. Approval of Agenda

Discussion: Agenda will be amended as follows:

- Remove Action Item A: Release of Retainage to JH Kelly
- Add Action Item A: Surplus up to 37,000 cy of Dredge Material
- Add Executive Director Report after Upcoming Meetings

**Secretary Boon made a motion to approve the agenda as amended.
Commissioner Wile seconded the motion.**

Vote was unanimous. The motion was carried.

PUBLIC COMMENT (5-minute limit)

A. Items ON the agenda

Audience member asks what the Port will be doing at Austin Point for security for the July 4 holiday. Since this is on the agenda, Executive Director Wray-Keene addresses the question and shows on an aerial map the security she and staff have put in place at Austin Point.

B. Items NOT ON the agenda

None

MINUTES

A. June 6, 2019 Regular Meeting

B. June 20, 2019 Regular Meeting

C. June 24, 2019 Special Meeting

Secretary Boon made a motion to approve the minutes of the June 6, 2019 regular meeting, June 20, 2019 regular meeting and June 24, 2019 special meeting, as presented. Commissioner Wile seconded the motion.

Vote was unanimous. The motion was carried.

ACTION ITEMS

A. Surplus up to 37,000 cy of Dredge Material

Commissioner Wile made a motion to surplus 37,000 cy of dredge material from Austin Point to Columbia River Carbonates.

Motion failed due to lack of second.

Commissioner Wile made a motion to surplus up to 37,000 cy of dredge material from Austin Point to Columbia River Carbonates. Secretary Boon seconded the motion.

Vote was unanimous. The motion was carried.

B. Columbia River Carbonates Surplus Material Agreement

Secretary Boon made a motion to approve the dredge material sale agreement with Columbia River Carbonates. Commissioner Wile seconded the motion.

Discussion: The commission discuss elements of the agreement and find that it is not the most current version.

Vote was as follows: President Cline – no; Secretary Boon – no; Commissioner Wile – no. Motion failed.

Secretary Boon made a motion to table Columbia River Carbonates surplus sale agreement. Commissioner Wile seconded the motion.

Vote was unanimous. The motion was carried.

UNFINISHED BUSINESS

A. Goals for ED Wray-Keene 2019

The Commission discuss the list of goals that they drafted at their last meeting. Still unclear just how to approach goal setting, but after some discussion they have come up with a strong idea. Direction given to President Cline to make some outside contacts to confirm that the direction they are moving in is appropriate.

B. Dark Fiber Update

Executive Director Wray-Keene gives a short verbal update to her written ED report.

C. July 4th Holiday AP/MB Plan

Executive Director Wray-Keene gives a short verbal update to her written ED report.

NEW BUSINESS

A. Request for Surplus of Property for Sale and Appraisal Approval

Executive Director Wray-Keene states that ELS has completed their testing of the soil and storm water for containments. The tests show both areas of concern are clean. She will move forward with the appraisal, which should be ready to present to the Commission for review by late August or September.

UPCOMING MEETINGS, TRAINING & EVENTS

- July 9, 2019 Special Meeting – Real Estate Note at 5:30 P.M.

EXECUTIVE DIRECTOR REPORT

Executive Director Wray-Keene updated the Commission on the following:

1. Bond issuance for Kuhn's and Bozarth properties
2. Status of EDA grant for Rose Way Industrial Park
3. Career Day is October 24 from 9:00 A.M. to 12:00 P.M.
4. Job Fair is same day, October 24 from 1:00 P.M. to 4:00 P.M.
5. CCDP applications are ready for review by the Commission

COMMISSIONERS REPORTS

None

ADJOURNMENT

Commissioner Wile made a motion to adjourn. Secretary Boon seconded the motion.

Vote was unanimous. The motion was carried.

President Cline declared the Regular Meeting adjourned at 1:14 P.M.

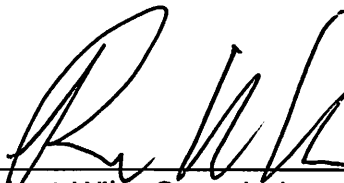
WOODLAND PORT COMMISSION



Paul Cline, President



Dale Boon, Secretary



Robert Wile, Commissioner