



**PORT OF WOODLAND**  
**Commission Special Meeting Minutes**  
January 28, 2019

A special meeting of the Woodland Port Commission was held on January 28, 2019 at Cowlitz County Court House, 301 Academy Street, Kelso, Washington. President Cline called the meeting to order at 9:43 A.M.

Those present were:	President	Paul Cline
	Secretary	Dale Boon
	Commissioner	Robert Wile
	Executive Director	Jennifer Wray-Keene
	Auditor	Carol Moore – Excused Absence
	Legal Counsel	Earl Jackson

**CALL TO ORDER**

**EXECUTIVE SESSION RCW 42.30.110(1)(i): Potential Litigation**

At 9:43 A.M. President Cline recesses the special meeting to go into executive session. Executive session will last until 9:53 A.M. - no action will be taken. The Commission invites Earl Jackson and Executive Director Wray-Keene to the executive session.

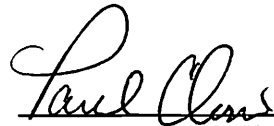
At 9:53 A.M. President Cline re-convenes the special meeting; no action was taken during the executive session.

**ADJOURNMENT**

**Secretary Boon made a motion to adjourn. Commissioner Wile seconded the motion. Vote was unanimous. The motion was carried.**

President Cline declared the Special Meeting adjourned at 9:55 A.M.

WOODLAND PORT COMMISSION

  
\_\_\_\_\_  
Paul Cline, President

**ABSENT**

\_\_\_\_\_  
Dale Boon, Secretary

  
\_\_\_\_\_  
Robert Wile, Commissioner



# Port of Woodland

## EXECUTIVE SESSION REFERENCE GUIDE OPEN PUBLIC MEETINGS ACT, CHAPTER 42.30 RCW

Executive session will take place during Commission meeting on \_\_\_\_\_ (date) and 9:43 (time) for a period of 10 min. (length).

- National security - RCW 42.30.110 (1)(a)
  
- Real estate matters – RCW 42.30.110(1)(b):  
To consider the *selection of a site or acquisition* of real estate *by lease or purchase* when public knowledge regarding such consideration would cause a likelihood of increased price
  
- Real estate matters – RCW 42.30.110(1)(c):  
To consider the *minimum price* at which real estate will be offered *for sale or lease* when public knowledge regarding such consideration would cause a likelihood of decreased price
  
- Publicly Bid Contracts – RCW 42.30.110(1)(d):  
To review negotiations on the performance of publicly bid contracts when public knowledge would cause a likelihood of increased costs.
  
- Complaints/charges against officer or employee – RCW 42.30.110(1)(f):  
To receive and evaluate complaints or charges brought against a public officer or employee. Upon request of such officer or employee, a public hearing or meeting open to the public must be conducted upon such complaint or charge
  
- Qualifications of applicant/performance review of employee – RCW 42.30.110(g)  
To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.



Potential litigation – RCW 42.30.110(1)(i):

To discuss with legal counsel matters relating to agency enforcement actions, or to discuss with legal counsel litigation or potential litigation to which the agency, governing body, or member acting in official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency

Executive session will conclude no later than 9:53.

Additional time for executive session \_\_\_\_\_ (time) and \_\_\_\_\_ (length).

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Executive sessions must be part of a regular or special meeting.

Before convening in executive session, the presiding officer must publicly announce the purpose for excluding the public and the time when the executive session will conclude.

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Executive session may be extended by announcement of presiding officer.

9:43

9:55  
DB/RW  
adjourn