



**PORT OF WOODLAND
Commission Special Meeting Minutes
December 13, 2018**

A workshop of the Woodland Port Commission was held on December 13, 2018 at the office of the Port of Woodland, 1608 Guild Road, Woodland, Washington. President Cline called the meeting to order at 10:04 A.M.

Those present were:	President	Paul Cline
	Secretary	Dale Boon-attended at 10:22 A.M.
	Commissioner	Robert Wile
	Executive Director	Jennifer Wray-Keene
	Auditor	Carol Moore – Excused Absence

Guests present: See List

CALL TO ORDER

OPENING REMARKS

A. Pledge of Allegiance

WORKSHOP TOPIC

- A. Austin Point Dredge Material**
- B. Management Plan with West Coast Training**
- C. Material Volume Anticipated and Surplus Process**

ED Wray-Keene and Jeff Woolever, owner of West Coast Training (WCT), discussed the prior handling of the sand at Austin Point. ED Wray-Keene addressed the issues of the residents, Cowlitz county Public Works and the Diking District along Dike Road including hours of operation, noise, speed, road/water conditions with freeze-thaw, and number of trucks. Commission discussed retail vs. wholesale sand sales and the operations of each and what would be required of WCT. Commission asked for further detail pertaining to retail operations of employee needs for Port, insurance for WCT, scale house, portable scale, and utilities, WCT’s operation costs (management fee).

ADJOURNMENT

Secretary Boon made a motion to adjourn. Commissioner Wile seconded the motion. Vote was unanimous. The motion was carried.

President Cline declared the Special Meeting adjourned at 11:44 A.M.

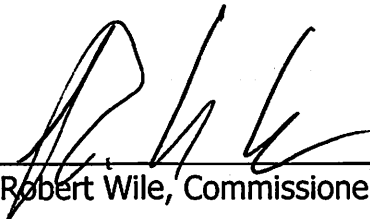
WOODLAND PORT COMMISSION



Paul Cline, President



Dale Boon, Secretary



Robert Wile, Commissioner