



**PORT OF WOODLAND  
Meeting Minutes  
March 1, 2018**

A regular meeting of the Woodland Port Commission was held on March 1, 2018 in the office of the Port of Woodland, 115 Davidson Avenue, Woodland, Washington. President Cline called the meeting to order at 3:00 P.M.

Those present were:

President	Paul Cline
Secretary	Via Phone - Dale Boon
Commissioner	Via Phone - Gerald Peterson
Executive Director	Jennifer Keene
Auditor	Carol Moore

Guests present: See List

**CALL TO ORDER**

**OPENING REMARKS**

**A. Pledge of Allegiance**

**B. Approval of Agenda**

Discussion: No changes to the agenda

**Secretary Boon made a motion to approve the agenda, as presented.  
Commissioner Peterson seconded the motion.**

**Vote was unanimous. The motion was carried.**

**PUBLIC COMMENT (5-minute limit)**

**A. Items ON the agenda**

None

**B. Items NOT ON the agenda**

None

**MINUTES**

**A. February 15, 2018 Regular Meeting**

**Commissioner Peterson made a motion to approve the minutes of the February 15, 2018 regular meeting, as presented. President Cline seconded the motion.**

**Vote was as follows: President Cline – yes; Secretary Boon – abstain; Commissioner Peterson - yes. The motion was carried.**

**ACTION ITEMS**

**A. Resolution # \_\_\_\_\_: Delegation of Authority**

**Commissioner Peterson made a motion to approve Resolution #452 - Delegation of Authority, as presented. Secretary Boon seconded the motion.**

**Vote was unanimous. The motion was carried.**

**B. Resolution # \_\_\_\_\_: Dark Fiber CERB Grant Authorization**

**Commissioner Peterson made a motion to approve Resolution #453 - Dark Fiber CERB Grant Application, as presented. President Cline seconded the motion.**

**Vote was unanimous. The motion was carried.**

**UNFINISHED BUSINESS**

Executive Director Keene gives an update on Superior Industrial Services and where they are today in the process of paying their past due balance. She informed the Commission that SIS has now violated the lease by not paying their utilities, which now brings the violation total to three.

**NEW BUSINESS**

**A. Mitigation Credit Purchase for Guild Road Industrial Park I**

**Direction: The Commission directs Executive Director Keene to inform ELS to proceed in the purchasing of mitigation credits.**

**UPCOMING MEETINGS INFORMATION**

None

**COMMISSIONERS REPORTS**

None

**ADJOURNMENT**

**Secretary Boon made a motion to adjourn. Commissioner Peterson seconded the motion. Vote was unanimous. The motion was carried.**

President Cline declared the Regular Meeting adjourned at 4:03 P.M.

WOODLAND PORT COMMISSION



Paul Cline, President



Dale Boon, Secretary



Gerald Peterson, Commissioner

PORT OF WOODLAND  
COMMISSION MEETING

3/1/2018

GUEST LIST: Please sign your name and the organization you represent.

	<u>NAME</u>	<u>ORGANIZATION</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
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19.	_____	_____
20.	_____	_____