



**PORT OF WOODLAND
Meeting Minutes
February 15, 2018**

A regular meeting of the Woodland Port Commission was held on February 15, 2018 in the office of the Port of Woodland, 115 Davidson Avenue, Woodland, Washington. President Cline called the meeting to order at 5:01 P.M.

Those present were:

President	Paul Cline
Secretary	Excused Absence - Dale Boon
Commissioner	Gerald Peterson
Executive Director	Jennifer Keene
Auditor	Carol Moore

Guests present: See List

CALL TO ORDER

President Cline notes for the record the excused absence of Commissioner Boon.

OPENING REMARKS

A. Pledge of Allegiance

B. Approval of Agenda

Discussion: No changes to the agenda

Commissioner Peterson made a motion to approve the agenda as presented. President Cline seconded the motion.

Vote was unanimous. The motion was carried.

PUBLIC COMMENT (5-minute limit)

A. Items ON the agenda

None

B. Items NOT ON the agenda

None

MINUTES

- A. February 1, 2018 Workshop
- B. February 1, 2018 Regular Meeting

Commissioner Peterson made a motion to approve the minutes of the February 1, 2018 workshop and February 1, 2018 regular meeting, as presented. President Cline seconded the motion.

Vote was unanimous. The motion was carried.

AUDITOR'S REPORT

- A. Approval of Auditor's report of port finances

Commissioner Peterson made a motion to approve the Auditor's report of port finances, as presented. President Cline seconded the motion.

Discussion: No changes to the Auditor's report.

Vote was unanimous. The motion was carried.

- B. Approval of vouchers, warrants and electronic payments

Commissioner Peterson made a motion to approve vouchers, warrants and electronic payments 17563 through 17600, in the amount of \$94,578.42. President Cline seconded the motion.

Discussion: President Cline notes for the record two voids - warrant #17567 and warrant #17568.

Vote was unanimous. The motion was carried.

ACTION ITEMS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

UPCOMING MEETINGS INFORMATION

February 20, 2018 CEDC Annual Meeting Noon at Cowlitz County Expo
April 11, 2018 WQCC Meeting Location TBD

EXECUTOR DIRECTOR REPORT

Commission reviews report.

Executive Director Keene adds the following updates:

Update: ELS has been notified to put on hold SEPA/NEPA work.

Update: Met with PDM Steel, West Rail and attorneys for each entity.

Update: West Rail will present to the Port any changes to the draft lease that is being negotiated.

Update: Corps agrees to move berm at Austin Point by 70 feet – which will allow a north public access.

COMMISSIONERS REPORTS

None

ADJOURNMENT

Commissioner Peterson made a motion to adjourn. President Cline seconded the motion. Vote was unanimous. The motion was carried.

President Cline declared the Regular Meeting adjourned at 5:39 P.M.

WOODLAND PORT COMMISSION



Paul Cline, President



Dale Boon, Secretary



Gerald Peterson, Commissioner

PORT OF WOODLAND

COMMISSION MEETING

2/15/2018

GUEST LIST: Please sign your name and the organization you represent.

	<u>NAME</u>	<u>ORGANIZATION</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
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19.	_____	_____
20.	_____	_____