



**PORT OF WOODLAND
Meeting Minutes
October 19, 2017**

A regular meeting of the Woodland Port Commission was held on October 19, 2017 in the office of the Port of Woodland, 115 Davidson Avenue, Woodland, Washington. President Cline called the meeting to order at 5:01 P.M.

Those present were:

President	Paul Cline
Secretary	Dale Boon
Commissioner	Gerald Peterson
Executive Director	Jennifer Keene – Excused Absence
Auditor	Carol Moore

Guests present: See List

CALL TO ORDER

President Cline states that Executive Director Keene is excused from the meeting.

OPENING REMARKS

A. Pledge of Allegiance

B. Approval of Agenda

Commissioner Peterson made a motion to approve the agenda. Secretary Boon seconded the motion.

Vote was unanimous. The motion was carried.

PUBLIC COMMENT (5-minute limit)

A. Items ON the agenda

None

B. Items NOT ON the agenda

None

MINUTES

- A. October 4, 2017 Special Meeting
- B. October 5, 2017 Workshop
- C. October 5, 2017 Regular Meeting

Commissioner Peterson made a motion to approve the minutes of the October 4, 2017 special meeting, October 5, 2017 workshop and October 5, 2017 regular meeting. Secretary Boon seconded the motion.

Vote was unanimous. The motion was carried.

AUDITOR'S REPORT

- A. Approval of Auditor's report of port finances

Secretary Boon made a motion to approve the Auditor's report of port finances, as presented. Commissioner Peterson seconded the motion.

Discussion: No changes to the Auditor's report.

Vote was unanimous. The motion was carried.

- B. Approval of vouchers, warrants and electronic payments

Secretary Boon made a motion to approve vouchers, warrants and electronic payments 17393 through 17438, in the amount of \$100,050.41. Commissioner Peterson seconded the motion.

Vote was unanimous. The motion was carried.

- C. Open Enrollment

Auditor Moore states that open enrollment begins November 1, 2017.

ACTION ITEMS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

UPCOMING MEETINGS INFORMATION

- October 21: Rotary Club Gold Leaf Event - Summit Grove Lodge (Cline, Boon, Peterson, Keene, Moore)
- October 24-25: IACC Conference - Wenatchee (Keene)
- October 26-27: WPPA Small Ports (Keene, Cline, Boon, Peterson)
- October 31, 2017: State of the Port - Woodland Chamber 12 PM
- November 2, 2017: Workshop - Cowlitz Tribe 1-2:30 PM
- November 15-17: WPPA Annual Meeting - Seattle (Cline, Keene)

COMMISSIONERS REPORTS

ADJOURNMENT

Secretary Boon made a motion to adjourn. Commissioner Peterson seconded the motion. Vote was unanimous. The motion was carried.

President Cline declared the Regular Meeting adjourned at 5:32 P.M.

WOODLAND PORT COMMISSION



Paul Cline, President



Dale Boon, Secretary



Gerald Peterson, Commissioner

PORT OF WOODLAND
COMMISSION MEETING

10/19/17

GUEST LIST: Please sign your name and the organization you represent.

	<u>NAME</u>	<u>ORGANIZATION</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____
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19.	_____	_____
20.	_____	_____