



Port of Woodland

Business is better here.

PORT OF WOODLAND Commission Special Meeting Minutes December 15, 2016

A workshop of the Woodland Port Commission was held on December 15, 2016 in the office of the Port of Woodland, 115 Davidson Avenue, Woodland, Washington. President Cline called the meeting to order at 3:02 P.M.

Those present were:	President	Paul Cline
	Secretary	Dale Boon
	Commissioner	Excused Absence
	Executive Director	Jennifer Keene
	Auditor	Carol Moore
	Guests present:	See List

CALL TO ORDER

OPENING REMARKS

A. Pledge of Allegiance

WORKSHOP TOPIC

A. Snorkel Lift

Richard Harsh, maintenance department, presents information on his research from three vendors, relating to current cost and description of their inventory of snorkels.

B. Collins Architecture – 1608 Guild Road

Craig Collins and Brett Hansen, representing Collins Architecture, discuss with the commission and staff, ideas for changes to the interior of the building at 1608 Guild Road, to create a port office and commission room. Craig and Brett will create interior layout designs and present them to the Commission at their January 19 meeting. Discussion continues on the look of the building from outside. Again, Craig and Brett will bring back design proposals for the outside look of the building.

ADJOURNMENT

Secretary Boon made a motion to adjourn. President Cline seconded the motion. Vote was unanimous. The motion was carried.

President Cline declared the Special Meeting adjourned at 4:35 P.M.

WOODLAND PORT COMMISSION



Paul Cline, President



Dale Boon, Secretary



Gerald Peterson, Commissioner

Attest:



Carol Moore
Port Auditor

PORT OF WOODLAND
Workshop
COMMISSION MEETING

12/15/16

GUEST LIST: Please sign your name and the organization you represent.

<u>NAME</u>	<u>ORGANIZATION</u>
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