



# Port of Woodland

Business is better here.

## **PORT OF WOODLAND Commission Special Meeting Minutes March 3, 2016**

A workshop of the Woodland Port Commission was held on March 3, 2016 in the office of the Port of Woodland, 115 Davidson Avenue, Woodland, Washington. President Cline called the meeting to order at 2:00 P.M.

|                     |                    |                 |
|---------------------|--------------------|-----------------|
| Those present were: | President          | Paul Cline      |
|                     | Secretary          | Dale Boon       |
|                     | Commissioner       | Gerald Peterson |
|                     | Executive Director | Jennifer Keene  |
|                     | Auditor            | Excused Absence |
|                     | Legal Counsel      | Earl Jackson    |
|                     | Guests present:    | See List        |

### **CALL TO ORDER**

### **OPENING REMARKS**

#### **A. Pledge of Allegiance**

### **WORKSHOP TOPIC**

#### **A. Delegation of Authority #416/Draft #434**

Discussion on the Delegation of Authority Resolution #434. Changes are suggested.

**Direction: Earl Jackson - legal counsel - to update the resolution showing the changes that were discussed.**

#### **B. Employee Manual**

Due to time restraints, discussion on the employee manual did not take place.

**ADJOURNMENT**

**Secretary Boon made a motion to adjourn. Commissioner Peterson seconded the motion. Vote was unanimous. The motion was carried.**

President Cline declared the Special Meeting adjourned at 3:00 P.M.

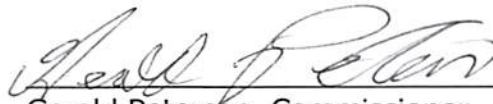
WOODLAND PORT COMMISSION



Paul Cline, President



Dale Boon, Secretary



Gerald Peterson, Commissioner

Attest:



Jennifer Keene  
Executive Director

PORT OF WOODLAND  
*Workshop*  
COMMISSION MEETING

March 3, 2016

GUEST LIST: Please sign your name and the organization you represent.

| <u>NAME</u> | <u>ORGANIZATION</u> |
|-------------|---------------------|
| 1. _____    | _____               |
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