



**PORT OF WOODLAND
Commission Special Meeting Minutes
April 21, 2017**

A workshop of the Woodland Port Commission was held on April 21, 2017 in the office of the Port of Woodland, 115 Davidson Avenue, Woodland, Washington. President Cline called the meeting to order at 1:30 P.M.

| | | |
|---------------------|--------------------|-----------------|
| Those present were: | President | Paul Cline |
| | Secretary | Dale Boon |
| | Commissioner | Gerald Peterson |
| | Executive Director | Jennifer Keene |
| | Auditor | Excused |
| Guests present: | | See List |

CALL TO ORDER

OPENING REMARKS

A. Pledge of Allegiance

WORKSHOP TOPIC

A. DNR Kuhnis Road and Legal Expenses

Executive Director Keene provided an overview of the timeline regarding the purchase of the DNR Kuhnis Road property. Commission discussed funding of the property and upcoming meetings.

B. 1608 Guild Road Port Office


Executive Director Keene and Maintenance Richard Harsh presented the cost estimate of the preferred alternative of the new port office from Collins Architecture. Commissioners discussed options for cost savings, design features and timelines. Commissioners discussed next steps of obtaining engineering documents for the roof, trusses and wall renovations and contacting contractors for cost estimates.

ADJOURNMENT

Secretary Boon made a motion to adjourn. Commissioner Cline seconded the motion. Vote was unanimous. The motion was carried.

President Cline declared the Special Meeting adjourned at 2:57 P.M.

WOODLAND PORT COMMISSION



Paul Cline, President



Dale Boon, Secretary



Gerald Peterson, Commissioner

PORT OF WOODLAND
Workshop
COMMISSION MEETING

4/21/17

GUEST LIST: Please sign your name and the organization you represent.

| <u>NAME</u> | <u>ORGANIZATION</u> |
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