



Port of Woodland

Business is better here.

PORT OF WOODLAND Meeting Minutes February 22, 2017

A regular meeting of the Woodland Port Commission was held on February 22, 2017 in the office of the Port of Woodland, 115 Davidson Avenue, Woodland, Washington. President Cline called the meeting to order at 5:02 P.M.

| | | |
|---------------------|--------------------|----------------------------------|
| Those present were: | President | Paul Cline |
| | Secretary | Dale Boon |
| | Commissioner | Gerald Peterson |
| | Executive Director | Jennifer Keene – Excused Absence |
| | Auditor | Carol Moore |

Guests present: See List

CALL TO ORDER

OPENING REMARKS

A. Pledge of Allegiance

President Cline states that Executive Director Keene is excused from the meeting.

B. Approval of Agenda

Discussion: Agenda will be amended as follows:

- Under Minutes A – change wording from special meeting to workshop.
- Under Action Items A – change wording to read approve E-Pro invoice #1415 in the amount of \$15,931.61.
- Under Action Items – add item C, change date of March 16th meeting.
- Under Unfinished Business – add item A, CCDP

**Secretary Boon made a motion to approve the agenda as amended.
Commissioner Peterson seconded the motion.**

Vote was unanimous. The motion was carried.

PUBLIC COMMENT (5-minute limit)

A. Items ON the agenda

None

B. Items NOT ON the agenda

Matt Peterson – Is concerned about the integrity of Dike Road. The Port is selling sand from the pit at Austin Point and the trucks hauling the sand is causing much needed repairs to Dike Road. He asks if the Port will be helping to pay the expense for repairs.

MINUTES

A. February 2, 2017 Workshop

Secretary Boon made a motion to approve the minutes of the February 2, 2017 workshop. Commissioner Peterson seconded the motion.

Vote was unanimous. The motion was carried.

B. February 2, 2017 Regular Meeting

Commissioner Peterson made a motion to approve the minutes of the February 2, 2017 regular meeting, as presented. Secretary Boon seconded the motion.

Vote was unanimous. The motion was carried.

AUDITOR'S REPORT

A. Approval of Auditor's report of port finances

Secretary Boon made a motion to approve the Auditor's report of port finances, as presented. Commissioner Peterson seconded the motion.

Discussion: No changes to the Auditor's report.

Vote was unanimous. The motion was carried.

B. Approval of vouchers, warrants and electronic payments

Secretary Boon made a motion to approve vouchers, warrants and electronic payments 17039 through 17084, in the amount of \$138,349.19. Commissioner Peterson seconded the motion.

Discussion on voided warrant #17063.

Vote was unanimous. The motion was carried.

PRESENTATIONS

- A. CCDP Applicants**
 - a. Woodland Middle School**
 - b. Woodland High School**
 - c. Woodland Historic Museum**

Woodland Middle School and Woodland Historic Museum give presentations to explain their request for funds through the Port of Woodland CCDP program. Woodland High School is not present.

ACTION ITEMS

- A. Approve E-Pro Invoice #1415 in the amount \$15,931.61**

Secretary Boon made a motion to approve E-Pro invoice #1415 in the amount of \$15,931.61. Commissioner Peterson seconded the motion.

Vote was unanimous. The motion was carried.

- B. ELS SEPA/NEPA Services for the Columbia River Channel Maintenance Project**

Secretary Boon asks for clarification on the total amount being paid to ELS and the dates in the proposal regarding the time frame they will be working in.

President Cline made a motion to table Action Item B until March 2, 2017. Commissioner Peterson seconded the motion.

Vote was unanimous. The motion was carried.

- C. Change Date of March 16, 2017**

President Cline made a motion to change the date of the March 16, 2017 meeting to Thursday, March 23 at the regular time 5:00 P.M. Commissioner Peterson seconded the motion.

Vote was unanimous. The motion was carried.

UNFINISHED BUSINESS

- A. CCDP**

Discussion: Overall discussion on each of the application requests.

Direction: To have WHS give their presentation at a future date.

Direction: To have legal review the requests.

NEW BUSINESS

None

UPCOMING MEETINGS

February 23, 2017 – CWCOG meeting 12:00 to 1:00 – President Cline will attend

COMMISSIONERS REPORTS

- Commissioner Peterson is very concerned about the amount of legal expense.

ADJOURNMENT

Commissioner Peterson made a motion to adjourn. Secretary Boon seconded the motion. Vote was unanimous. The motion was carried.

President Cline declared the Regular Meeting adjourned at 6:44 P.M.

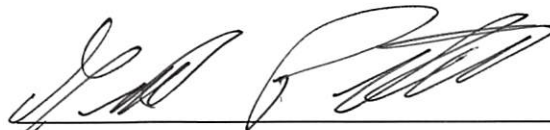
WOODLAND PORT COMMISSION



Paul Cline, President



Dale Boon, Secretary



Gerald Peterson, Commissioner

Attest:



Carol Moore, Port Auditor

PORT OF WOODLAND

COMMISSION MEETING

2/22/17

GUEST LIST: Please sign your name and the organization you represent.

| <u>NAME</u> | <u>ORGANIZATION</u> |
|------------------------------|---|
| 1. <u>Matt Peterson</u> | <u>Woodland Middle School</u> |
| 2. <u>Kari DeBower</u> | <u>Woodland Middle School</u> |
| 3. <u>Ronnette Shaeffer</u> | <u>Woodland Middle School</u> |
| 4. <u>Britt Juel</u> | <u>Woodland Middle School</u> |
| 5. <u>ERIN THUENY</u> | <u>WOODLAND HISTORICAL MUSEUM SOCIETY</u> |
| 6. <u>Veronica Wilberson</u> | <u>Wood Hist Museum</u> |
| 7. <u>Wayne Stuber</u> | <u>Woodland Hist Museum</u> |
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